

**BANDERA RIVER RANCH WATER SUPPLY CORPORATION**  
**BOARD MEETING**  
**April 8, 2021 2:00 PM**

**DIRECTORS PRESENT WERE:**

Bonnie Tidball (on phone)      Ernie DeWinne      Billy Wilson      Rod Goff      David Kelley

**OTHERS IN ATTENDANCE WERE:**

Joe Ortega      Karen Antill      Susie Crews      Steve Tidball (on phone)

There being a quorum present, the meeting was called to order by Vice President Billy Wilson at 2:00 PM, April 8, 2021.

**MINUTES:** Directors read the Minutes of the previous meeting of March 11, 2021.

**MOTION:** Ernie DeWinne made a motion to accept the Minutes of the meeting of March 11, 2021. Bonnie Tidball seconded the motion. The Board voted unanimously to accept the Minutes, and the motion passed.

**TREASURER'S REPORT:** Ernie DeWinne presented the financial reports of March 2021 to the Board, noting that the WSC continues to be in good condition financially. Ernie advised that our auditor Donna will make some adjustment to the accrued interest and some other items when she comes in for the yearly audit. The Board and guests reviewed.

**MOTION:** Billy Wilson made a motion to accept the Treasurer's report as presented, seconded by David Kelley. - The BOD voted unanimously to accept the report, and the motion passed.

**OPERATIONS REPORTS:**

**Field Operations:** Joe Ortega reported that Well # 6 fence has been completed with gates, new locks, and he posted the required signs. Joe advised that he has been working on requests from BEC and 811 Texas Locate to mark water lines and finally found blue paint. Joe reported that they have put in two (2) new taps and ordered new flanges for the new meters at well #4 and #5; which they have now been changed out to 2" AMI meters. Joe advised he met with the Engineers to get copies for well #7. Joe advised that he has already ordered all the plumbing for the new well. Joe reported that there will be some new homes built on Saddle Horn, so he will need to extend the main line about eighty feet from the cul-de-sac on Saddle Horn and tie it into Settlers Lane, and put in a new flush valve. Joe advised that he would like to sub out the trenching work for the new line. Joe advised that he met with Michael from TRWA yesterday and was given a new supplemental contract page to add to our water contract. Michael also talked to Joe Jr. about his testing and license.

**MOTION:** Ernie DeWinne made a motion to complete the main line from the cul-de-sac on Saddle Horn through Settlers Lane and sub out the trenching. Billy Wilson seconded the motion. – The Board voted unanimously, and the motion passed.

**Office Operations:** Karen Antill reported that it has been business as usual; got out the billing, check meters daily and make necessary call if there are leaks, etc. Karen advised that she sent out one (1) violation letter certified for violating the Stage III Mandatory Watering Restrictions. Karen advised that three (3) customers still have not fixed their small leaks since we have put in the new AMI meters; Rod will writ up a letter to be sent out to these customers. Karen reported that on March 25, 2021 she sent out notices to all delinquent customers that due to the severe weather we will not be disconnecting for nonpayment at this time; but disconnections for nonpayment will resume May 1, 2021.

**Class C Licensed Operator:** Billy Wilson read over John Hegemier's report. John reported that he corrected the DLQOR (Disinfectant Level Quarterly Operating Report) for the 1<sup>st</sup> quarter 2021. John's STEERS account is now active with TCEQ. John advised that the Water Loss Audit is due May 1<sup>st</sup> and met with Joe and Karen; updated and verified information from last year's report. Upon submission of this report access will be granted to the Water Conservation Audit.

Upcoming - Annual Water Conservation Audit is Due May 1<sup>st</sup>.

CCR (Consumer Confidence Report) is due July 1<sup>st</sup>, TCEQ usually sends us the results from the water sampling sometime in May.

## **ITEMS FOR DISCUSSION AND BOARD ACTION:**

### **OLD BUSINESS:**

- A. Discuss and review water use restrictions and stages – Ernie reported that the pumping went down on well #1 and was either the same or a small increase on the other wells. The dropping water level at all wells is still a concern. The percentage increased from 96% to 97% for our pumping capacity, but still well below the 115% recommended by TCEQ. The Board discussed and will continue in Stage III Mandatory Use Restrictions for another sixty (60) days; Karen will send out the updated Stage III watering restrictions and Rod Goff will update the cover letter.  
**MOITON:** Ernie DeWinne made a motion to continue Stage III Mandatory Watering Restrictions for another sixty (60) days. Billy Wilson seconded the motion. – The Board voted unanimously, and the motion passed.
- B. Update on plant #1 electrical upgrades – Joe Ortega reported that he visited with two other electricians to look at plant #1 and get bids for the work; neither have shown up or returned his call. Joe advised that he spoke to Danny and told him that if he still wants to do the job, he needs to get it done and not drag it out. Joe will send Bonnie Tidball Danny's phone number so she can contact him. Item is tabled until work is done.
- C. Update on status of water system map – Tabled until a future meeting.
- D. Well #7 TCEQ approval – Billy Wilson advised we have a conditional approval in writing, which they were waiting on the easement and Ernie has completed it and sent it in. Bonnie will call TCEQ and get an update on the progress. Bonnie advised that she called Waterboyz and we are on the schedule to start at the end of May, Carl said their hold up is PVC pipe at this time and they are waiting on our plans; Bonnie advised that she got the plans to him today. Billy will call the engineer to get two binders of the plans and maps.
- E. Discuss future well locations – Tabled until a future meeting.
- F. Discuss Annual Meeting – Tabled until a future meeting.
- G. Discuss plans and take action on severe weather conditions plan – Tabled until a future meeting. Bonnie will call the USDA and see what the timeline is for the grant money to reimburse us on the list of items of repairs and equipment due to the severe weather, and ask about the grant money for our future projects to help with severe weather.
- H. Discuss and take action on brick pavers for new driveway construction – The Board discussed and will need to get with the ACC to have them change the wording on their rules and applications. Tabled until a future meeting.

### **NEW BUSINESS:**

- A. Discuss and take action on tank inspection bids – Joe presented four (4) bids for tank inspections; the Board reviewed and decided to go with the tank inspector that we used for the last three (3) years. Billy signed the bid for Ron Perrin and Joe will send it off.  
**MOTION:** Ernie DeWinne made a motion to accept the bid from Ron Perrin Water Technologies, Inc. for the tank inspections with a three-year contract at \$1,033.00 per year. Rod Goff seconded the motion. – The Board voted unanimously, and the motion passed.

- B. Complete Election procedures, independent auditor, finalize ballot, agenda, and meeting packet – Ernie advised that we have no election procedures, independent auditor or ballot since all candidates were unopposed and appointed to the Board; we just need to change the date on the agenda and meeting packet.
  
- C. Discuss purchasing or sharing subscription to Zoom meetings – Karen Antill reported that the price the HOA pays each month is \$15.88. Karen advised that the HOA has this item on the agenda for their Board meeting next Tuesday.  
**MOTION:** Rod Goff made a motion to go ahead with it on the condition that the HOA agrees to let us share in the cost to use their Zoom account. Ernie DeWinne seconded the motion. – The Board voted unanimously, and the motion passed.
  
- D. Discuss and take possible action on new sonic AMI well meters – Ernie DeWinne advised that Joe has already put these meters in place for well #4 and #5. Joe advised that we had them in stock since we traded in the 4” meter we couldn’t use; we were given two (2) 2” meters and two customer meters. Joe advised that he still needs to order a new 2” AMI meter for well #7 to have on hand.

Ernie DeWinne asked if there is a way that we can make our company an essential business during severe weather or any other disaster so we can get priority over regular customers. Billy Wilson believes we are an essential business with BEC and Karen will look into getting us on a list for essential services with the state.

Bonnie Tidball advised that she went to RuralWaterCon 2021 and would like to have it on next months agenda so she can give a report. Bonnie advised that Karen will be going to the Office Administration Conference in June.

**MEMBERSHIP COMMENTS:**

Susie Crews wanted to say that she appreciates the efforts of Joe, Joe Jr., and everyone else that was involved in keeping the water running during the severe weather.

**ADJOURNMENT:** There being no further comments, Ernie DeWinne made a motion to adjourn the meeting, seconded by Rod Goff. The BOD voted unanimously to adjourn the meeting at 2:45 PM.

The next BOD meeting will be held on May 13, 2021.

BRRWSC PRESIDENT, BONNIE TIDBALL \_\_\_\_\_

BRRWSC SECRETARY/TREASURER, ERNIE DEWINNE \_\_\_\_\_